



MAA
AMC AMERICAN
MATHEMATICS
COMPETITIONS

AMC 10 / AMC 12

THE OFFICIAL TEACHER'S MANUAL



The AMC 10 and 12 are 25-question, 75-minute multiple-choice exams in high school mathematics designed to develop students' problem-solving skills and interest in mathematics.

ELIGIBILITY

Student Eligibility:

AMC 10: Students must be in grade 10 or below and also under 17.5 years of age on the day of the competition.

AMC 12: Students must be in grade 12 or below and also under 19.5 years of age on the day of the competition.

The MAA AMC is hosted by educational organizations with physical premises for on-site test-taking:

Schools - Universities - Learning Centers - Math Circles

Legitimacy of the organization must be verified during registration. A small fee can be charged to cover the cost of administering the competition. Home schools are not allowed.

The AMC is registered and administered by a Competition Manager (CM). A CM is:

- An adult not related to any of the participants
- Affiliated with the host organization and needs to demonstrate this affiliation

Under no circumstances may a parent or guardian of an AMC student register for the competition.

REMINDERS:

Students can either take the AMC 10 or AMC 12 on Competition Day. They cannot take both on the same day.

Remote proctoring is not allowed.

Students cannot discuss problems until after 8 a.m. ET the following day.

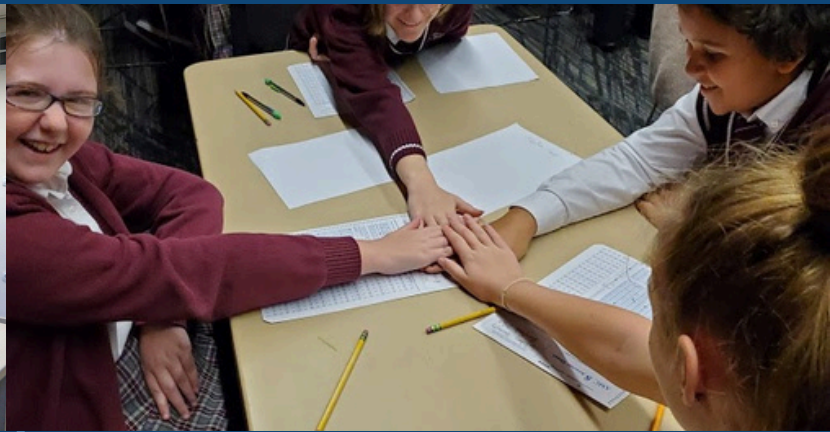
Print & Scan: If you do not see scores after uploading, your answer sheets were flagged for manual review. You may rescan for faster processing.

PERMITTED MATERIALS

During the competition, students are only allowed:
writing utensils - blank scratch paper - rulers - compasses - erasers

Prohibited materials include:

calculators - smartwatches - phones - computing devices - protractors - graph paper



INCLEMENT WEATHER AND SCHOOL CLOSURES

For schools closed

on AMC 10/12 A Competition Day:

New for 2025: CMs can move their students from the A to the B date from their student registration list on the AMC platform.

For schools closed

on AMC 10/12 B Competition Day:

CMs may administer the competition at a local school, university, or library, pending school administrator approval.

As a reminder, **remote proctoring is not permitted** as an alternative. Any students found to have taken the AMC 10 or AMC 12 remotely will have their scores canceled.

POST-COMPETITION DISCUSSION RULES

As schools administer the competition worldwide on Competition Day, it is imperative problems and solutions are not discussed in any online or public forum until the **following day** at 8 a.m. ET.

Reproduction or dissemination via phone, email, or digital media of any type is a violation of the competition rules.

Students will be disqualified.

Classroom Tip!

Starting the day after the competition, set aside class time to discuss problems and solutions.

STUDENT ACCOMMODATIONS

Competition Managers must make arrangements consistent with the participant's accommodation plan.

The AMC 10/12 participant accommodations for physical and learning disabilities include:

- A time extension for two hours, and/or
- A teacher or a school administrator reading the questions aloud and marking the answers as directed by the participant

Student Accommodations for the Digital Administration Format

- Please submit the student accommodations form on the [AMC Platform](#) (under "Competition Resources") after registration to secure online timing extensions.

Translations, Braille, and Large Print

Chinese, French, and Spanish translation booklets will appear in your Competition Administration portal on the "Competition Booklet" page, and can be administered using the Print & Scan format.

Large print accommodations can be met by administering the competitions digitally and using the zoom feature on the browser window.

Braille competitions will be mailed to CMs, and must be returned by mail.



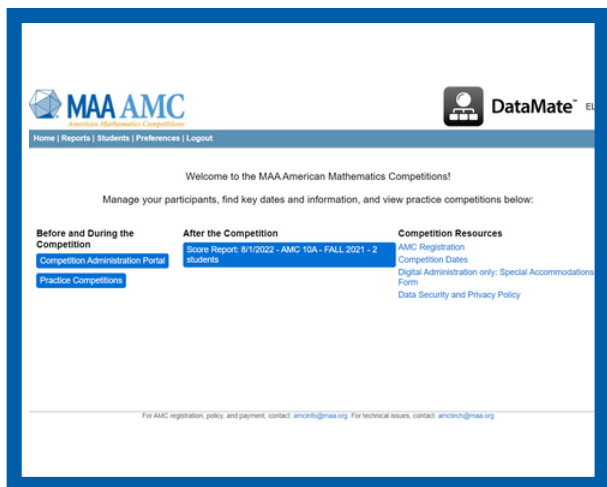
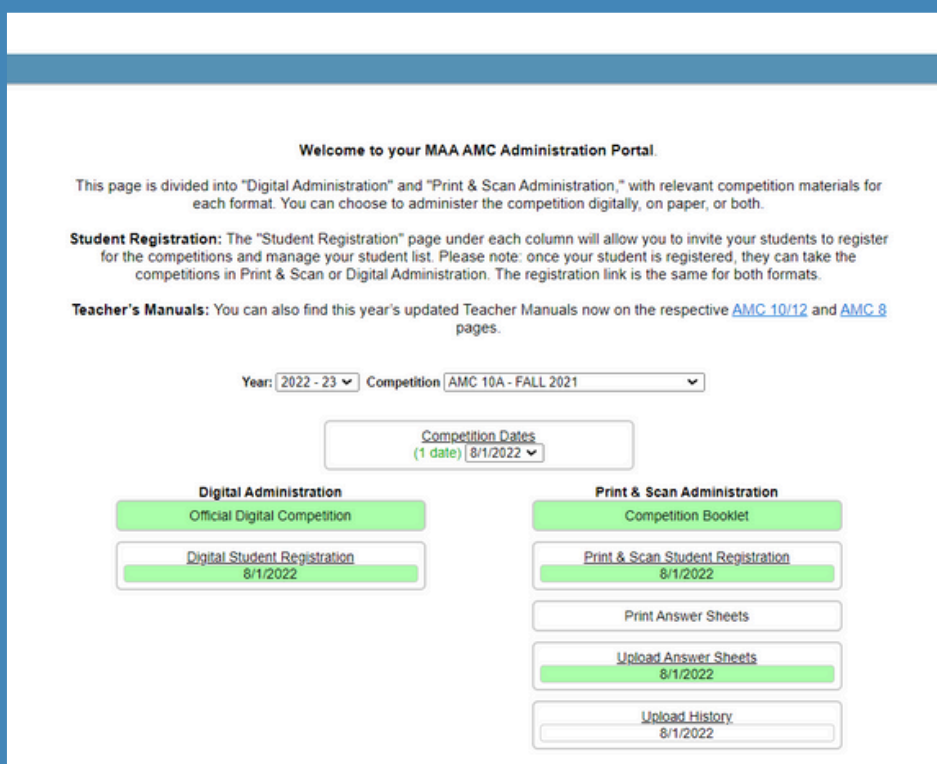
AMC PLATFORM KEY FEATURES

COMPETITION ADMINISTRATION PORTAL

Manage your students' registration and competition administration format.

Find printable competition booklets, printable student answer sheets, and the digital competition link. (Note: **do not share the digital passcode before the competition**).

Print & Scan CMs can also upload their student answer sheets within the portal.

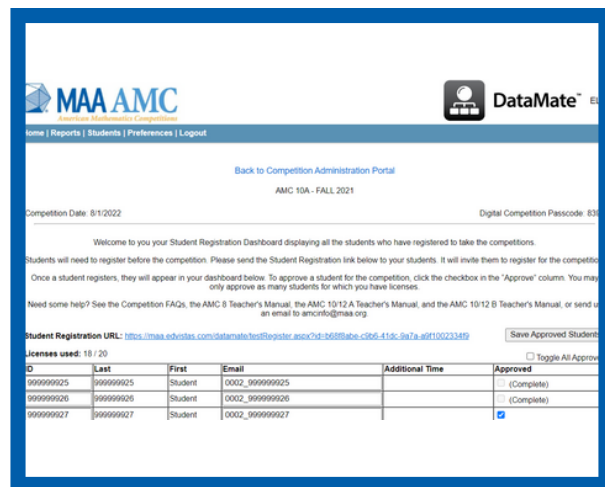


CM Dashboard

Access the administration portal and preview the competition experience with practice competitions.

View your students' score reports and printable post-competition certificates when available. Recognize your students' participation and performance.

Learn more about the competitions program, administration policies, and how to use the platform with helpful guides.



Student Registration

Apportion your licenses between the A & B competition dates, if administering both.

Invite your students to register for the competitions and manage your student list.

Please note: once your student is registered, they can take the competitions using either Print & Scan or Digital Administration. The registration link is the same for both formats.

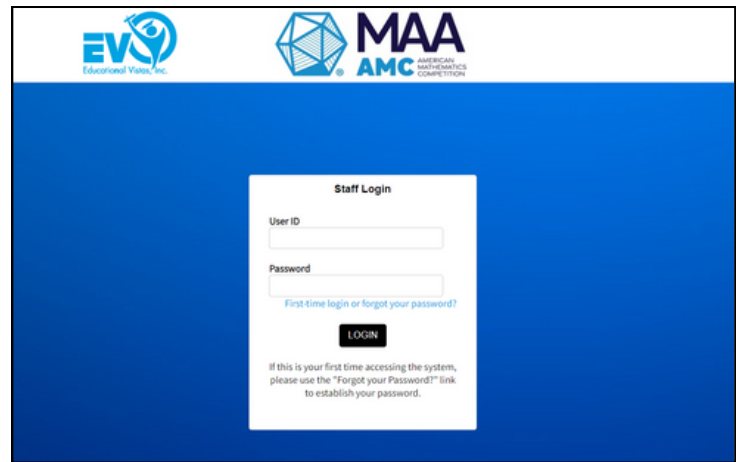
For the digital format: confirm students begin and submit the competition.

SETTING UP YOUR AMC PLATFORM

1. LOG INTO THE MAA AMC PLATFORM

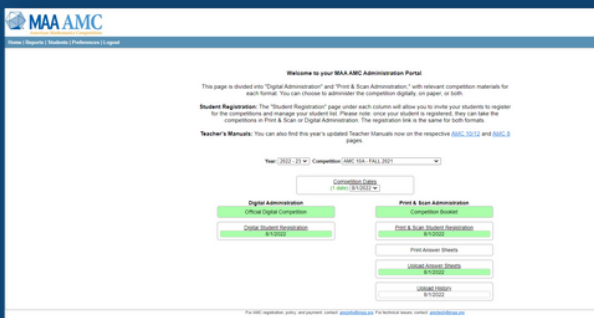
After completing [AMC registration](#) and payment, you will receive an email inviting you to log into the MAA AMC Platform. Click the link (maa.edvistas.com) to set your password.

As a first-time user, click the **"First-time login or forgot your password?"** prompt and enter the email address you used during AMC registration. Follow the email instructions to set your password and log in with your new credentials. Logging in brings you to the AMC Dashboard, which links to the Competition Administration Portal, score reports (when available), and other resources.



New for 2025: CMs will encounter multi-factor authentication when they log in on a new device. You can check a "Remember me on this device" box to avoid it in the future.

2. NAVIGATE TO THE ADMINISTRATION PORTAL



From the AMC Dashboard, click on the Competition Administration Portal. Your Administration is divided into "Digital Administration" and "Print & Scan Administration," with relevant competition materials for each format. You can choose to administer the competition digitally, on paper, or both.

Make sure the correct competition and year are selected in the drop-down menu in the center.

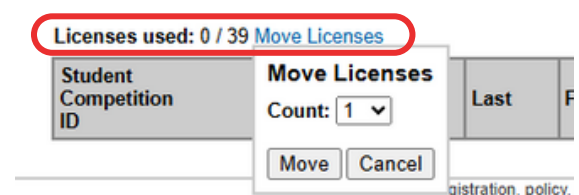
Note: you will not be able to access this year's competitions until we have received payment for your order.

3. APPORTION YOUR LICENSES

New for 2025: You will purchase licenses for the AMC 10 and/or AMC 12 overall, and then divide them between the A and B dates as needed. Licenses are added to the AMC 10 A or AMC 12 A portal by default. Each student participating in both A and B competitions needs two licenses, one in each portal.

To move licenses from the A to the B portal, click on either "Student Registration" button. Click "Move Licenses," select the number of licenses you wish to move, then click "Move".

This number will disappear from your A license count and appear in the B. Repeat this process from the B competition portal if you need to move licenses back to the A. .



SETTING UP YOUR AMC PLATFORM

4. INVITE YOUR STUDENTS TO ENROLL (AFTER 9/15)

Welcome to your Student Registration Dashboard displaying all the students who have registered to take the competitions.

Students will need to register before the competition. Please send the Student Registration link below to your students. It will invite them to register for the competition.

Once a student registers, they will appear in your dashboard below. To approve a student for the competition, click the checkbox in the "Approve" column. You may only approve as many students for which you have licenses.

Need some help? See the Competition FAQs, the AMC 8 Teacher's Manual, the AMC 10/12 A Teacher's Manual, and the AMC 10/12 B Teacher's Manual, or send us an email to amcinfo@maa.org.

Student Registration URL: <https://maa.edvistas.com/datamate/testRegister.aspx?id=b68f8abe-c9b6-41dc-9a7a-a9f1002334f9> Save Approved Students

Licenses used: 19 / 20 Toggle All Approved

ID	District ID	Last	First	Grade	Email	Additional Time	Approved		
999999925	345678	999999925	Student	10	0002_999999925		<input checked="" type="checkbox"/>	Reset Pwd	Remove
000000000	000000	000000000	Student	10	0000_000000000		<input checked="" type="checkbox"/>	Reset Pwd	Remove

In the Administration portal, click on either "Student Registration" button to access your unique Student Registration URL for this competition.

CMs must send students the registration link through a class email list or website. Be sure to send the correct link if hosting multiple competitions.

Once your student completes registration, they will appear on this page. Approved students appear at the top. Click the checkmark in the "Approve" column to enable students to take the AMC. You may remove students by deselecting the checkmark or clicking on "Remove". Students will be notified by email when they are registered and approved. You can edit the name and email fields if a student makes a mistake during registration.

The "licenses used" count shows you how many more students you can approve.

Registered & approved students can take the competitions in Digital or Print & Scan Administration. CMs choose the administration format.

With permission, the MAA provides regional and national recognition for student awardees in the American Mathematics Competitions (including AMC, AIME, and USAMO/USAJMO). Consenting gives the MAA permission to include your name and school affiliation (including state/country) in publications, including on the MAA's website, if you qualify for recognition in the program. Your score will not be affected if you do not opt in.

I am the student named above, am at least 18 years of age, and I consent to have my name included in publications recognizing achievement.

I am the parent or legal guardian of the student named above and I consent to have their name included in publications recognizing achievement.

Do not publish this student's name in publications recognizing achievement.

With permission, the MAA sends communications to students who participate in the American Mathematical Competitions (including AMC, AIME, and USAMO/USAJMO) with information from third parties, including marketing information or invitations to be contacted directly by educational institutions, organizations, donors and sponsors, and others who we deem to have a legitimate interest for recruitment, academic or other career and education-related purposes. Your score will not be affected if you do not opt in.

I am the student named above, am at least 18 years of age, and I consent to receive communications from the MAA as described.

I am the parent or legal guardian of the student named above and I consent to allow the MAA to send communications as described.

Do not send communications to this student that are not directly related to participation in the competitions.

With permission, the MAA shares names and contact information of students who participate in the American Mathematical Competitions (including AMC, AIME, and USAMO/USAJMO) with educational institutions, organizations, donors and sponsors, and others who we deem to have a legitimate interest in this information for recruitment, academic or other career and education-related purposes.

Any of the information provided may be shared including names, email addresses, school name and address, demographic information (gender/race/ethnicity), mailing addresses, competitions in which the student participated, scores, and information about the student's scores (such as whether they fell in a certain range).

Consenting gives the MAA permission to release your information to third party organizations as described above. Your score will not be affected if you do not opt-in.

I am the student named above, am at least 18 years of age, and I consent to have my information shared as described.

I am the parent or legal guardian of the student named above and I consent to have their information shared as described.

Do not share this student's information.

Register for Exam

Note: For students under 18, **parents/guardians will need to answer the registration form's consent questions about sharing information and data retention.** Please allow time for minors to complete this step at home.

5. PRINT MATERIALS FOR COMPETITION DAY (PRINT & SCAN ADMINISTRATION ONLY)

Before the competition, print barcoded student answer sheets (released upon CM approval of each registered student) and competition booklets (available one day before the competition; large sites can request an extra day of printing through the form on the [CM Dashboard](#)). Click "Print Answer Sheets" and "Competition Booklet" to access these materials. Answer sheets will automatically download as a PDF for you to print when you press that button.

AMC PLATFORM TECHNICAL REQUIREMENTS

TECH SPECS

The new AMC platform works with recent versions of mainstream web browsers (ex., Google Chrome, Mozilla Firefox, Apple Safari, and Microsoft Edge) and operating systems (ex., Windows, Mac OS, iOS, Chrome OS, and Android).

For Digital Administration: The digital AMC can be accessed on desktops, laptops, and tablets with a supported browser and OS; however, desktops and laptops are recommended. Kiosk mode is available on Google Chromebooks.

For Print & Scan Administration: CMs must have access to a printer and a scanner. The scanner should be able to scan PDF, JPEG, or black & white TIFF images in 300 dpi resolution.

PREVIEWING THE EXPERIENCE

CMs can preview the competition day experience by completing the AMC Practice Competition found in their accounts.

For Digital Administration: CMs can access the released practice competition by logging onto the AMC Platform and clicking the "Practice Competitions" Button under the first column of their AMC Dashboard.

For Print & Scan Administration: CMs can also print a practice competition booklet to assess how long it will take to print materials for Competition Day. Once students register on the platform, CMs can print the official student answer sheets ahead of competition day. Note: answer sheets are unique to each student.

SYSTEM TESTING WITH THE PRACTICE COMPETITIONS

For Digital Administration: We highly encourage all students to try the digital practice competitions to test out the layout and tools, and confirm there are no issues with taking the competition on their device, browser, and internet connection. Students can access them on the AMC Student Portal login page (<https://maa.edvistas.com/datamate/studentlogin.aspx>) via the "Click here for Practice Competitions" button under the Login section.

If students have technical difficulties taking the practice or official competitions, please email amctech@maa.org.

Print & Scan Administration: We encourage CMs to practice scanning before the competition to troubleshoot technical difficulties beforehand.



A QUICK GUIDE TO HOSTING THE AMC 10 / AMC 12

BEFORE COMPETITION

1. Access the AMC Platform and invite your students to register for the competition.

Click on "Competition Administration Portal." Move licenses from the A to the B date as needed. Send out the Student Registration URL found at the top of either Student Registration page to your participating students.

When students register, you will see their names appear in the list.

2. Reserve a quiet room to host the AMC for at least two hours.

Allow time for pre- and post-competition activities.

3. Approve students to take the competition.

Click the checkbox next to a student's name on either student registration page or the "Toggle All Approved" box at the top. (Students will be able to take either competition format).

You will be able to approve as many students as you have licenses purchased. If you need more licenses, submit the Additional Bundles Form before the deadline.

4. Print & Scan only: Print all needed competition booklets and student answer sheets.

The Competition Administration Portal will automatically generate an answer sheet for each approved student. Booklets are available one day before, or two if granted a large site exemption.

DURING COMPETITION

1. Collect all phones, smartwatches, and similar devices.

2a. Print & Scan only: Distribute the AMC 10 or AMC 12 exam booklets and unique student answer sheets.

Instruct participants to read the front cover of the competition booklet and do not open the booklet until instructed.

2b. Digital only: Instruct students to sign into their Student Portal on their devices.

Distribute the login link in your CM Administration Portal under "Official Digital Competition" via email or LMS.

Distribute the passcode to students ONLY once you're ready to begin. Check students are marked "in progress" on the "Digital Student Registration" page as they start.

3. Set the timer for 75 minutes and start the competition!

Digital competitions will be timed within the platform.

4. Continually monitor students throughout the competition.

5. After 75 minutes, direct students to STOP working.

6. Digital only: check your "Digital Student Registration" page to ensure all students are marked " (Complete)" in the "Approved" column.

AFTER COMPETITION

1. Print & Scan only: Collect the answer sheets and competition booklets immediately.

Booklets may be returned to participants the following day after 8 a.m. ET.

2. Print & Scan only: Check each answer sheet for complete and clear bubbling.

3. Print & Scan only: Scan and upload all student answer sheets to the CM portal by the deadline on the Upload page.

Scan them as PDF, JPEG, or black & white TIFF files in a 300 dpi resolution; you may combine them into one file. Use the "Upload Answer Sheets" page. Click "Upload" button after selecting the file.

REMINDERS:

Students may not discuss problems until the following day at 8 am ET.

If there is an urgent need to use the bathroom, all materials should remain with the CM. No other breaks are permitted.

Participants should come prepared with lunch and/or snacks since there will be no lunch break during the competition.



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DISQUALIFICATIONS AND CHEATING

The MAA AMC office takes all disqualifications, cheating accusations, and suspicious behavior seriously and requires reporting to AMCIntegrity@maa.org.

The CM proctor must not answer any questions about the problems during the competition and should ensure that no participant has the opportunity to communicate with any other entity while the competition is in progress.

Disqualifications by Competition Manager

If it is clear to the competition manager from personal observation that a participant has broken the rules, the competition manager must disqualify the participant. After the participant is disqualified, the competition manager must notify the AMC of the disqualification for further action.

Submitting a cheating accusation or suspicious behavior:

It is critical to support the claim with facts or documentation. If the competition manager receives an accusation or obtains indirect evidence of cheating, the competition manager must immediately report all evidence of the situation to the MAA AMC Office at AMCIntegrity@maa.org.

The MAA AMC Office reserves the right to disqualify scores if it determines the rules and procedures were not followed.

Consequences for disqualified students:

Students may be ineligible to compete for the remainder of the cycle and, potentially, future cycles. Students may also be ineligible for awards this cycle. For more details, see our policies on disqualification on maa.org.

AFTER THE COMPETITION: SCORES

Results for Competition Managers:

Score reports will be released to CMs within 24 hours for students who took the competition in digital format. For the Print & Scan Administration, preliminary, unofficial reports will appear in the CM Dashboard within 24 hours of CMs uploading the student answer sheets. Print & Scan scores **must be manually validated before they are shared with students**. MAA will announce when scores are finalized.

Note: If you do not see your Print & Scan results in the AMC Platform within 24 hours of uploading, your answer sheets have been flagged for manual review due to an issue with scan quality. You may rescan for faster processing.

Download and print fillable PDF certificates:

Certificates will be found under the "After the Competition" column of the AMC Dashboard. Recognize student participation and high scores.

Student Access to Scores:

We encourage you to share individual scores with your students. Students can also view their own scores in their AMC student portal after all scores have been finalized a few weeks after the competition dates.



PRICING, REFUNDS AND CREDIT

Pricing for the AMC 10 and AMC 12 is \$3.00 per participant, packaged in bundles of 10, plus a registration fee for each competition. Each bundle consists of 10 student registrations, which can be applied to either the A or B competition dates.

Register at portal.maa.org/Competitions/s/login/. There are no other required registration fees on any other website.

The AMC CANNOT provide refunds or credits once competition materials are ordered.

POLICY FOR CHANGES

The MAA Council on American Mathematics Competitions may change the program rules, regulations, awards and conditions of participation in whole or in part. Whenever possible, competition managers will be notified of these changes ahead of time.

